

# Community Grant Program for Sport, Culture & Recreation

## PROJECT REPORT FORM

Name of Community Group: \_\_\_\_\_

Project #: \_\_\_\_\_ Project Name: \_\_\_\_\_ Grant Received: \$ \_\_\_\_\_

1. Which of the following categories would you consider your project:

SPORT       CULTURE:       cultural celebrations       heritage       literary       music  
 RECREATION       performing arts       arts & crafts       cultural awareness

2. Project date(s): \_\_\_\_\_

3. Please provide a brief description of the project:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

4. Was this program aimed at increasing participation in any under-represented populations within your community?

If  yes, then continue to the next question      If  no, then proceed to question #7

5. Which of the following under-represented populations were included in your project:

seniors       Aboriginal people  
 economically disadvantaged       women  
 persons with a disability       new Canadians  
 single parent families       other \_\_\_\_\_

6. How were the above under-represented populations involved in the planning, operations and evaluation of this project? \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**7. What were the ages of the participants?** (indicate as many as applicable)

- 0-10     11-20     21-30     31-40     41-50     50+

**8. How many people participated in your project?**

- 0-10     11-20     21-30     31-40     41-50     50+

**9. How many volunteers were involved with this project?**

- 0-10     11-20     21-30     31-40     41-50     50+

**10. Where did the project take place?**

**11. What would you consider to be the most significant successes of this program?** Please note this information may be used in Saskatchewan Lotteries promotional material. If we require further information, whom should we contact?

NAME: \_\_\_\_\_ PHONE: \_\_\_\_\_

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**12. How did you publicly acknowledge Saskatchewan Lotteries as the source of funds for the project?**

- Posters                       Word of mouth                       Newspaper                       Other  
 Banners                       Speeches                       Newsletter  
 Community Radio Station     Promotions Items (ie: t-shirts)     Bulletin Board                      \_\_\_\_\_

**Description of Expenditures**

**Dollar Amount**

**Receipts Attached ✓**

_____	\$ _____	<input type="checkbox"/>
_____	\$ _____	<input type="checkbox"/>
_____	\$ _____	<input type="checkbox"/>
_____	\$ _____	<input type="checkbox"/>
_____	\$ _____	<input type="checkbox"/>
_____	\$ _____	<input type="checkbox"/>
_____	\$ _____	<input type="checkbox"/>
_____	\$ _____	<input type="checkbox"/>
_____	\$ _____	<input type="checkbox"/>
TOTAL EXPENDITURES:	\$ _____	<input type="checkbox"/>

Our project grant = \$ \_\_\_\_\_ and our attached receipts = \$ \_\_\_\_\_

**Project Coordinator Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

*I hereby agree that the conditions outlined in the Community Grant Program Guidelines have been met and that this report is a correct and true statement.*

If you require any assistance while completing this form, please contact your Sport, Culture & Recreation District or the Community Grant Office at 780-9344 (Regina area) or 1-888-780-9344 (Toll free).

**PLEASE SUBMIT THIS FORM TO YOUR COMMUNITY CONTACT PERSON**